

**BOARD OF FINANCE  
TOWN OF EAST WINDSOR  
11 RYE STREET  
BROAD BROOK, CONNECTICUT, 06016**

**MINUTES OF REGULAR MEETING**

**Wednesday, June 20, 2018, 7:00 p.m.**

**\*\*\*These minutes are not official until approved at a subsequent meeting\*\*\***

**Regular Members Present:** Jerilyn Corso (Chairman), Kathy Pippin, Bill Syme, Karen Christensen, Sarah Muska, Cindy Herms

**Regular Members Absent:** None

**Alternate Members Present:** Alan Baker

**Alternate Members Absent:** Danielle Godeck

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE:**

Chairman Corso called the Regular Meeting to Order at 7:01 p.m. Everyone stood and said the Pledge of Allegiance.

**2. TIME AND PLACE OF MEETING:**

Wednesday, June 20, 2018, 7:00 p.m. at the East Windsor Town Hall Meeting Room (11 Rye Street, Broad Brook, Connecticut, 06016)

**3. ATTENDANCE/APPOINTMENT OF ALTERNATES:**

All Regular Members were present so there was no appointment of Alternates.

**4. APPROVAL OF AGENDA:**

**MOTION** made by (Muska) and **SECONDED** by (Pippin) to accept the Agenda as presented.

In Favor: All

Opposed: None

Motion: **PASSED**

**5. APPROVAL OF MINUTES:**

**MOTION** made by (Muska) and **SECONDED** by (Pippin) to accept the Minutes of the Special Meeting, May 9, 2018, as presented.

In Favor: All

Opposed: None

Abstain: Herms

Motion: **PASSED**

**MOTION** made by (Muska) and **SECONDED** by (Pippin) to accept the Minutes of the Regular Meeting, May 16, 2018, with the following corrections, change Budget Workshop to Regular Meeting and add Sarah Muska's name to Regular Members Absent.

In Favor: All            Opposed: None            Abstain: Herms            Motion: **PASSED**

**6. PUBLIC PARTICIPATION:**

None

**7. COMMUNICATIONS:**

None

**8. MONTHLY REPORTS:**

**A. Town Financial Reports:**

Amy O'Toole, the Town Treasurer, gave an update on the Revenue to date. She stated that the Town is about \$1.8 million up but \$754,000 of that has already been spent in appropriations, which includes, \$475,000 that was budgeted to use. She stated that \$837,000 was coming which will leave about \$271,000 on the positive side for Revenue. Which means about \$1.6 million is already spent. She also stated that the second part of the tar payment that they thought they weren't going to get came through for \$134,000. She stated that a surprise payment from some school construction in FY 14-15 came through for \$140,000 which will be the last payment for that. Both of those payments were added towards the \$1.8 million of Revenue. She stated that there won't be an overage of the total for Expenditures and that the Town will be fine. Then there was a lengthy discussion about the Encumbrance Policy and it was decided that it need to be looked at addressed. It was also decided that the Auditor needed to be invited to the next meeting so he could answer questions about this. She also discussed CNR and what she thought should be done about the small balances. The Treasurer stated that she would like to go through and clean up some of the small balances. After a lengthy discussion she recommended closing out the small accounts and moving the funds to an unallocated account so the BOS can spend it on projects.

**B. Transfer requests:**

**Transfer # 26**

**MOTION** made by (Herms) and **SECONDED** by (Muska) to accept the transfer request from Legal in the amount of \$9,000 from 1005-910300-57600 Health Insurance to 1005-910200-57500 Labor Relations for April legal fees.

In Favor: All    Opposed: None    Motion: **PASSED**

**MOTION** made by (Syme) and **SECONDED** by (Muska) to accept the transfer request from Legal in the amount of \$24,136.37 from 1005-910300-57600 Health Insurance to 1005-910200-57400 Town Counsel for April legal fees and escrow funds for Attorney Watts settlement.

## Transfer # 28

In Favor: All                      Opposed: None                      Motion: **PASSED**

In Favor: Herms, Muska, Syme, Christensen    Opposed: Pippin    Motion: **PASSED**

In Favor: Herms, Christensen, Pippin    Opposed: Syme, Muska    Amended Motion: **PASSED**

**9. NEW BUSINESS:**

None

**10. UNFINISHED BUSINESS:**

**A. Town Meeting for CNR additional appropriations:**

Town Meeting will be held Thursday, June 21, 2018 for CNR additional appropriations at Town Hall, 11 Rye Street, Broad Brook at 7:30 p.m.

**B. Casino Funds:**

Nothing was discussed again and it was decided that it was to be removed from the next agenda since there hasn't been anything to discuss in a long time.

**11. Board Member Comments:**

**Sarah Muska:**

As far as the Charter Revision Commission is concerned, if we eliminated this position from the budget, that was just passed, before the Commission was established then there is no discrimination. Our original basis for removing this from the budget is this commission has 10 members. Which is more than most boards, committees and commissions and we felt a member could take the minutes.

Tomorrow evening is the Town Meeting, here at 7:30 pm. The legal voters of this town will have the opportunity to vote on six items that we approved at our joint meeting with the BOS on the 11<sup>th</sup>.

Several of these items, such as, Item 1- the splash pad and ADA ramp for the reservoir, #4 for the design of the swimming area, draining replacement structure, #5 the ADA bathroom at Abbe Rd. soccer complex have effects on how we conduct business here in the town, have the opportunity to generate revenue, and most importantly enrich the lives of the residents of East Windsor.

Item #2- the renovation and repair of the Broad Brook Fire Department pumper truck has an impact on our public safety and this truck needs to be in operation in case of a fire or tragedy.

Item #3- the removal and replacement of the oil tank at the middle school is something that has to be taken care of this year as DEEP is involved.

Lastly item #6- the town-wide security system, which is necessary in protecting important government documents and making sure the building, is locked and secure after hours.

I strongly support all 6 of these items that will be voted on tomorrow night as they will benefit all members of our community. I hope that the public comes out tomorrow night to vote in support of these projects so that they are able to move forward.

**Kathy Pippin:**

Stated she is very disappointed because of the disregard for the Town Charter. She states she has been at meetings where it has been dismissed. She is upset because the members of the Charter study commission were not supposed to be part of the Charter Revision Committee and all of them are on the Committee. She is not impressed with any of them and hopes she is not disappointed with the outcome of the Charter Revision.

**Bill Syme:**

He wants to give a quick shout out to the department in town that made the year go by with the budget they were given and he states that it looks like they will have some left to give back to the Town. He wanted to give compliments to them for working with what they were given and being able to give a little back.

**Cindy Herms:**

She wanted to clarify something she had stated earlier that she thinks that the commission is not representative of the community and she doesn't think there was an effort made to make it representative. She stated that our government is representative of the community but the commission is not.

**Karen Christensen:**

States that she agrees with Bill and they should thank all of the department heads for all of their hard work and they did a good job.

**Alan Baker:**

Stated he had no additional comments.

**Jerilyn Corso:**

Stated that she agrees with Bill and Karen, the departments brought in more revenue and kept their expenditures under control was helpful. Good job to everyone for keeping it where it belonged. She stated that she wanted it known that they did not cut anything from the BOE because they can't touch BOE. They cut out a huge chunk but they can't tell them what to cut they get to choose what to cut.

Board of Finance  
Regular Meeting  
June 20, 2018

**12. ADJOURNMENT:**

**MOTION** made by (Muska) and **SECONDED** by (Pippin) to adjourn at 8:26 p.m.

In Favor: All

Opposed: None

Motion: **PASSED**

Respectfully Submitted,

Rebecca D'Amicol, Recording Secretary